

## **INSTRUCTIONS FOR SELF-DIRECTED TRAINING:**

In order to document Category II credit hours for training, you may:

- 1. Complete Part A prior to training, and;
- 2. Have conference/workshop Trainer or Registrar complete Part B at the training site.

PART A I hereby attest that I participated in the following training:		
Name of conference or workshop		Contact hours
Location of conference or workshop		Number of credit hours
Date(s) of conference or workshop		
From:	То:	
Printed name of trainee	Signature of trainee	
PART B Registration confirmed by:		
Signature of conference/workshop Trainer or Registrar	Title	Date (month, day, year)

## **INSTRUCTIONS FOR SELF-DIRECTED ACTIVITIES:**

In order to document Category II credit hours for an activity, you may:

- 1. Complete Part C after completing the self-directed activity, and;
- 2. Obtain a signature confirming the activity, if applicable.

			PART C
Contact hours	Date(s) (month, day, year)	ivity	Name of activit
Signature of trainee		e of trainee	Printed name of
PART D If applicable, completion of activity confirmed by:			
Date (month, day, year)	Title		Signature
	Signature of trainee	e of trainee	Printed name of